

CAPITAL IMPROVEMENT PLAN COMMITTEE

Public Meeting Minutes

August 11th, 2014

A business meeting of the New Durham CIP Advisory Committee was called to order at 6:20 PM in the Town Hall located off Main Street.

Present:

George Sherback, Member At-Large & Commissioner of CCVD
Tony Bonanno, Appointed Budget Committee Member Representative
Kristyn Bernier, member At-Large
David Bickford, Selectmen's Representative
Dot Veisel, Appointed Planning Board Representative

Also Present:

Jeremy Bourgeois, Town Administrator
Max Wirestone, Library Director
Kevin MacCaffrie, Fire Chief
Cathy Allyn, 1772 Meetinghouse Committee Chair

Committee members discussed the needs of the Library. Library Director Max Wirestone mentioned additional storage as the big need for the Library. TA Bourgeois offered the Library store some items in the basement now that it is finished and there is a bulk head. Max stated that he does not see a need for any funding for the technology capital reserve fund (CRF) at this time. He recommended \$1,000 to be put in the Library facilities CRF. He also mentioned that the furnace will need to be replaced in the near future due to its age.

Fire Chief MacCaffrie presented his analysis of the department to the committee. There was discussion about possibly selling the 2001 ladder truck and replacing it with a vehicle that better fits the needs of the New Durham Fire Department. The command vehicle and equipment of the department were also discussed. The Chief stated that SCBA packs and radios are very expensive to replace all at once. He stated that he does not recommend continued funding for the satellite fire station due to the need for volunteers and equipment. Chief estimated it would cost about \$35,000 to complete the renovations to the office space and to install a new heating system.

Parks and Recreation Commission Chair Kristyn Bernier spoke on behalf of the commission. She stated no additional funding for the Smith Ball Field CRF would be needed this year.

The committee discussed the land acquisition CRF and decided it could be zero funded this year. The possibility of dissolving the satellite CRF was discussed and to roll the funds into the public safety facilities CRF. The committee also decided to zero fund Town building improvements and to re-look at this fund next year. The master plan CRF was also zero funded since the Planning Board has been doing most of the work in-house.

The committee will discuss the 1772 Meetinghouse at a later date. They discussed asking the Fire Chief what direction the Town should go in regarding the fire station, whether the Town should be looking to continue with repairs or a possible replacement.

SCHEDULE FOR FUTURE MEETINGS:

**August 25th 6:30 PM-Solid Waste Facility, Police, Shirley Cemetery, Equipment
Mechanic, Milfoil**

Motion by Kristyn Bernier, seconded by David Bickford to approve the July 28, 2014 minutes as amended. Motion passed 4-0. Dot Veisel abstained.

Motion by Tony Bonanno, seconded by Dot Veisel to adjourn. Motion unanimously.

The meeting adjourned at 8:35 PM.

Respectfully submitted,
Jeremy Bourgeois, Town Administrator

**THE NEXT MEETING WILL BE HELD
AUGUST 25TH, 2014 at 6:30 P.M.
AT THE TOWN HALL**